

Prices 2012

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STUDIENZENTRUM
GERZENSEE

Seminarhotel

benefit \ Price	All-inclusive conference package person/day	Overnight Room/breakfast 07:00 – 09:00	Coffee breaks	Lunch 11:45 – 13:30	Dinner 18:30 – 20:00	1 conference room 2 group rooms
One day conference package ¹⁾	CHF 95.00		✓	✓		✓
Conference package (residential) ²⁾	CHF 250.00	✓	✓	✓	✓	✓
¹⁾ Price from 15 course participants. For a seminar under 15 participants there is a surcharge of CHF 6.00 per person/day. ²⁾ Price from 15 course participants. For a seminar under 15 participants there is a surcharge of CHF 15.00 per person/day.						
		Overnight stay in single room with shower & WC, place of work, radio, TV, mini-safe, telephone, WLAN & Breakfast buffet.	Coffee breaks with drinks and pastries (Schlossgut).	3 course lunch and dinner incl. mineral water and coffee. A choice of 3 different menus or Lunch / Dinerbag.		Technical equipment provided. Bottled water in the conference room Writing pad and pen in conference room

Individual prices

Single room incl. breakfast	CHF	160.00	per room
Double room incl. breakfast	CHF	220.00	per room
Double room incl. breakfast single occupancy	CHF	200.00	per room
Double room incl. breakfast single occupancy with conference package	CHF	290.00	per room
Reduction of the conference package by sharing double rooms	CHF	-15.00	per Person
Children in their parents' room (extra bed) - Until 5 years	CHF	45.00	per child
Breakfast without overnight stay	CHF	19.00	per person
Lunch / Dinner	CHF	39.00	per person
Welcome Coffee (drinks and pastries)	CHF	10.00	per person
Stöckli (1 double room, 1 single room, 1 bathroom, kitchen & large living room) incl. breakfast	CHF	460.00	per day
Stöckli (2 double rooms, 1 single room, 2 bathrooms, office, kitchen & large living room) incl. breakfast	CHF	560.00	per day
Hire of the complete hotel*(incl.54 all-inclusive packages)	CHF	13'000	per day

*only possible for the whole duration of the event

Technical equipment

Provided	Additional equipment (CHF)	per day
- whiteboard	- Additional group room	100.00
- screen	- Additional flipcharts	10.00
- 1 overhead projector per room	- Additional pin boards	10.00
- 1 beamer in plenary room	- Facilitator toolcase	10.00
- 2 flipcharts in plenary room	- Additional beamer	120.00
- 1 flipchart in group room	- Laptop	100.00
- 4 pin boards per room	- Presenter	10.00
- computer room with workstations	- Digital Video camera	100.00
- computer / printer / internet access	- Digital Photo camera	100.00
- LAN / WLAN	- Wireless microphones	100.00
- CD / DVD Player	- Technical support (hour)	80.00
	- Speaker system (2 units incl. microphone)	100.00

Information...

...general terms and conditions

Prices

All prices are in Swiss francs (CHF) and inclusive VAT.

Reservations

Reservations for function rooms and hotel rooms as well as agreements on other services will be confirmed in writing to the event organizer by the Seminarhotel Gerzensee and are binding for both parties.

Terms of cancellation

Days until event

90 - 60 days prior
59 - 15 days prior
14-6 days prior
5 to 2 days prior
48 hours prior

up to 14 persons

no cost
25% of room rental and hotel rooms without meals
80% of room rental and hotel rooms without meals
100% of room rental and hotel rooms without meals
100% of all booked services

from 15 persons

25% of room rental and hotel rooms without meals
50% of room rental and hotel rooms without meals
80% of room rental and hotel rooms without meals
100% of room rental and hotel rooms without meals
100% of all booked services

Unused special services and extras, agreed upon at confirmation, will be charged in every case of cancellation. If the customer fails to comply to the agreement, the Seminarhotel Gerzensee has the right to withdraw from the contract. In the case of the Seminarhotel re-renting cancelled function rooms and/or hotel rooms to a different party, there will be no charge.

Decoration and fittings (own material)

On agreement with the Seminarhotel, the organizer may use personal decorating material and fittings, which must be removed immediately at the end of the event. Course material and / or decorating material left in conference rooms at the end of the event will be disposed of, at the Seminarhotel's discretion, after a period of 24 hours.

Event details

To ensure the success of your event we require you to discuss details with us at least four weeks in advance. Please contact us. We are always delighted to be of assistance

Lost and found

Left objects belonging to guests will be returned to the owner by pre-paid post, or disposed of after one month.

Place of jurisdiction

Place of performance is Bern

Liability

The event organizer is liable for loss and damage caused by employees, supporting staff or event participants. To avoid damage, the use of decorating material and other objects must be agreed upon with Seminarhotel Gerzensee. The event organiser must always ensure that such material is in accordance to fire regulations.

Late Check out

Check Out time is 10 a.m. A Late Check Out must be reserved in advance and will be charged as follows (based on B+B price): until 12 a.m.:25%, until 3 p.m.: 50%, until 6 p.m.: 75% and after 6 p.m.: 100%.

Parking

The Seminarhotel Gerzensee has over 70 parking spaces.

Reservation confirmation

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Charging times / technical equipment

Our rooms are fully available to you for the duration of the rental period. The use of rooms beyond agreed hours (e.g. setting up the day before), will be charged according to the price list.

Insurance

Insurance for objects, clothes and material brought to the event is within the event organiser's responsibility. Seminarhotel Gerzensee refuses to take any responsibility for theft and damage.

Terms of payment

Invoices from Seminarhotel Gerzensee are payable within 30 days from date of invoice.